# Hand Composite Employee Benefit Trust Nottingham ESG Global Funds

Independent Auditor's Report and Financial Statements

December 31, 2020



December 31, 2020

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### Supplemental Information



### Independent Auditor's Report

Board of Directors Hand Composite Employee Benefit Trust Houston, Texas

We have audited the accompanying financial statements of selected funds (Nottingham ESG Global Balanced Fund and Nottingham ESG Global All Asset Fund) [two funds] included in the Hand Composite Employee Benefit Trust ("Trust" or "Funds"), which statements comprise the statements of assets and liabilities, including the schedules of investments, as of December 31, 2020, and the related statements of operations and changes in net assets for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



Board of Directors Hand Composite Employee Benefit Trust Page 2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of these selected funds included in the Hand Composite Employee Benefit Trust as of December 31, 2020, and the results of their operations and changes in their net assets for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of investment purchases and sales listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

BKD,LIP

Houston, Texas May 27, 2021

## Statements of Assets and Liabilities – Selected Funds December 31, 2020

	E	Nottingham ESG Global Balanced Fund		ottingham SG Global All Asset Fund
Assets				
Investments, at cost	<u>\$</u>	2,615,250	\$	2,623,537
Investments, at fair value Receivable for: Dividends and interest	\$	2,992,684 2,364	\$	3,090,207 1,141
Total assets	\$	2,995,048	\$	3,091,348
Net assets held for participants: Class R Class R1 Class R2 Total net assets held for participants	\$ <u>\$</u>	2,995,024 12 12 2,995,048	\$ 	3,091,324 12 12 3,091,348
Units outstanding: Class R Class R1 Class R2 Total units outstanding		250,000 1 1 250,002		250,000 1 1 250,002
Net asset value per unit: Class R Class R1 Class R2	\$ \$ \$	11.98 11.98 11.98	\$ \$ \$	12.37 12.37 12.37

## Schedules of Investments Nottingham ESG Global Balanced Fund December 31, 2020

Number of Shares			Cost	Fair Value
	Short Term Investment			
99,126	TD Bank FDIC Insured Deposit Fund	\$	99,126	\$ 99,126
	Total Short Term Investment	3.31%	99,126	99,126
	US Government Obligations			
70,000	United States Treasury Bonds 1.125% 05/15/2040		66,073	66,456
65,000	United States Treasury Notes 2% 07/31/2022		64,509	66,937
95,000	United States Treasury Notes 2% 04/30/2024		93,723	100,722
95,000	United States Treasury Notes 2% 11/15/2026		92,331	103,402
55,000	United States Treasury Notes 2.625% 02/15/2029		55,674	63,147
	Total US Government Obligations	13.39%	372,310	400,664
	<u>Mutual Funds</u>			
	Fixed Income			
3 071	Calvert High Yield Bond Fund-I		81,181	83,334
	TIAA-CREF Social Choice Bond-Instl		161,401	169,788
10,000	Total Fixed Income	8.46%	242,582	253,122
	Equity			
3.026	Calvert Emerging Mkts Equity Fund-I		50,638	67,369
	Calvert Intl Opportunities Fund-I		49,433	61,440
	Calvert Small Cap Fund-I		50,777	60,044
10,247	Calvert US Lg Cap Core Respon-I		256,426	352,500
7,987	Domini Impact Intl Equity FD-INV		63,401	67,966
2,291	Parnassus Mid Cap Fund Instl		78,897	93,631
	Total Equity	23.49%	549,572	702,950
	Total Mutual Funds	31.95%	792,154	956,072
	Exchange-traded Funds			
	Fixed Income			
6,700	iShares ESG 1-5 YR USD Corp BD		168,107	175,406
	Pimco Enhanced Sh M Active ESM		147,671	147,569

## Schedules of Investments (Continued) Nottingham ESG Global Balanced Fund (Continued) December 31, 2020

Number of Shares			Cost	Fair Value
	Exchange-traded Funds (Continued)			
	Fixed Income (Continued)			
9,650	Vaneck Vectors Green Bond ETF Total Fixed Income	\$	249,742 565,520	\$ 269,747 592,722
	Equity			
3,250 2,180	Goldman Sachs Just Us Lrg Cap Eq Etf iShares ESG MSCI EAFE ETF iShares ESG MSCI EM ETF iShares ESG MSCI USA ETF Total Equity Total Exchange-traded Funds <u>Common Trust Fund</u> Fixed Income	28.15% 47.96%	136,274 210,840 68,671 268,937 684,722 1,250,242	152,460 237,380 91,516 361,326 842,682 1,435,404
101,418	HB&T Short Term Income Fund Total Fixed Income	3.39%	101,418 101,418	<u> </u>
	Total Common Trust Fund	3.39%	101,418	101,418
	Total Investments	100.00% _\$	2,615,250	\$ 2,992,684

## Schedules of Investments (Continued) Nottingham ESG Global All Asset Fund December 31, 2020

Number of Shares			Cost	Fai	r Value
	Short Term Investment				
100,148	TD Bank FDIC Insured Deposit Fund	\$	100,148	\$	100,148
	Total Short Term Investment	3.24%	100,148		100,148
	US Government Obligations				
35,000	United States Treasury Bonds 1.125% 05/15/2040		33,037		33,228
30,000	United States Treasury Notes 2% 07/31/2022		29,774		30,894
45,000	United States Treasury Notes 2% 04/30/2024		44,395		47,711
45,000	United States Treasury Notes 2% 11/15/2026		43,736		48,980
25,000	United States Treasury Notes 2.625% 02/15/2029		25,306		28,703
	Total US Government Obligations	6.13%	176,248		189,516
	<u>Mutual Funds</u>				
	Fixed Income				
2,047	Calvert High Yield Bond Fund-I		54,120		55,544
	TIAA-CREF Social Choice Bond-Instl		107,600		113,180
	Total Fixed Income	5.46%	161,720		168,724
	Equity				
6.055	Calvert Emerging Mkts Equity Fund-I		101,277		134,780
	Calvert Intl Opportunities Fund-I		101,712		126,478
	Calvert Small Cap Fund-I		50,777		60,044
	Calvert US Lg Cap Core Respon-I		362,351		498,007
	Domini Impact Intl Equity FD-INV		122,948		131,825
	Parnassus Mid Cap Fund Instl		78,897		93,631
	Total Equity	33.81%	817,962		1,044,765
	Total Mutual Funds	39.27%	979,682		1,213,489
	Exchange-traded Funds				
	Fixed Income				
4,600	iShares ESG 1-5 YR USD Corp BD		115,556		120,428
	PIMCO Enhanced SH M Active ESM		90,719		90,657
			<i>,</i>		<i>,</i>

## Schedules of Investments (Continued) Nottingham ESG Global All Asset Fund (Continued) December 31, 2020

Number of Shares			Cost	F	air Value
	Exchange-traded Funds (Continued)				
	Fixed Income (Continued)				
4,830	Vaneck Vestors Green Bond ETF	\$	125,007	\$	135,013
	Total Fixed Income	11.20%	331,282		346,098
	Equity				
4,000	Goldman Sachs Just US Lrg Cap Eq ETF		194,676		217,799
4,175	iShares ESG MSCI EAFE ETF		271,570		304,942
2,950	iShares ESG MSCI EM ETF		101,524		123,841
5,730	iShares ESG MSCI USA ETF		366,985		492,952
	Total Equity	36.88%	934,755		1,139,534
	Total Exchange-traded Funds	48.08%	1,266,037		1,485,632
	Common Trust Fund				
	Fixed Income				
101,422	HB&T Short Term Income Fund		101,422		101,422
	Total Fixed Income	3.28%	101,422	1	101,422
	Total Common Trust Fund	3.28%	101,422		101,422
	Total Investments	100.00% _\$	2,623,537	\$	3,090,207

## Statements of Operations – Selected Funds Year Ended December 31, 2020

	ES Ba	Nottingham ESG Global Balanced Fund		ttingham G Global II Asset Fund
Income				
Interest	\$	7,809	\$	3,645
Dividends		34,449		34,108
Net Investment Income		42,258		37,753
Net Realized and Unrealized Gains on Investments				
Net realized gains on investments		32,177		43,649
Net change in unrealized appreciation on investments		249,540		308,085
Net realized and unrealized gains		281,717		351,734
Net Increase in Net Assets Resulting From Operations	\$	323,975	\$	389,487

## Statements of Changes in Net Assets – Selected Funds Year Ended December 31, 2020

	Nottingham ESG Global Balanced Fund			Nottingham ESG Global All Asset Fund		
Operations						
Net investment income	\$	42,258	\$	37,753		
Net realized gains		32,177		43,649		
Change in unrealized appreciation		249,540		308,085		
Net increase in net assets from operations		323,975		389,487		
Increase in Net Assets		323,975		389,487		
Net Assets						
Beginning of year		2,671,073		2,701,861		
End of year	\$	2,995,048	\$	3,091,348		

#### Note 1: Nature of Operations and Summary of Significant Accounting Policies

#### Nature of Operations

Hand Composite Employee Benefit Trust ("HB&T" or "the Trust") was created in order to provide broad and uniform diversification programs for pension and profit sharing plans which, having complied with the requirements of the Internal Revenue Code (the IRC), are exempt from taxation under the provisions of the IRC. The Trust is comprised of 80 funds (the Funds); the financial statements of two of those funds are included in this report.

For those funds with more than one class of units, each class has equal rights as to earnings and assets except that each class bears different distribution, shareholder servicing and transfer agent expenses. Income, expenses (other than expenses attributable to a specific class), and realized and unrealized gains or losses on investments are allocated to each class of units based on its relative net assets.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of investment income and expenses during the reporting period. Actual results could differ from those estimates.

#### Investment Valuation

All investments in securities are recorded at their estimated fair value. Transfers in and out of Level 1 (quoted market prices), Level 2 (significant other observable inputs) and Level 3 (significant unobservable inputs) are recognized on the period ending date.

#### Investment Transactions

Investment transactions are recorded on trade date. Realized gains and losses from investment transactions and unrealized appreciation or depreciation on investments are determined using the identified cost basis.

#### Investment Income and Distribution of Income

Dividend income less foreign taxes withheld, if any, is recorded on the ex-dividend date and interest income is recorded on the accrual basis. Investment income is allocated ratably on the valuation dates among all participants. No distributions are made to participants in the Funds

until units owned are redeemed, at which time the market value of redeemed units is distributed. Investment income and realized gains (if any) earned by the Funds are reinvested, thereby increasing the respective unit values.

#### Valuation of Participants' Interest

Units of participation may be purchased or redeemed on the valuation dates at the fair value per unit on such valuation dates. All Funds are valued daily.

#### Federal Income Taxes

The Funds comply with the requirements under Section 501(a) of the IRC and apportion all of their taxable income to their participants. Therefore, no federal income tax provision is required.

#### Subsequent Events

Subsequent events have been evaluated through May 27, 2021, which is the date the financial statements were available to be issued.

#### Investment Management Advisors

The investment management advisors for each Fund are as follows:

Fund	Investment Management Advisors
Nottingham ESG Balanced Fund	Nottingham Advisors Asset Management
Nottingham ESG All Asset Fund	Nottingham Advisors Asset Management

#### Note 2: Investment Advisory Fees and Other Transactions With Affiliates

Trustee and administrative services for the Funds are provided by an HB&T affiliate and fees for these services are not paid directly by the Funds. The Funds have also entered into service agreements with various third-party advisors. These fees compensate the advisors for the services they provide and for expenses borne by the advisors under the various agreements. These investment advisory fees are borne by the sub-advisor. In addition, audit fees are paid by the sub-advisor directly to HB&T.

The following table indicates the fees calculated for each of the Funds and the various classes of units within the Funds (as a percentage of average daily net assets).

		Investment			
	Administrative	Advisory	Service	Other	Total
Fund	Fees	Fees	Fees	Fees	Fees
Nottingham ESG Global					
Balanced Fund:					
Class R	0.00%	0.00%	0.00%	0.00%	0.00%
Class R1	0.00%	0.25%	0.10%	0.10%	0.45%
Class R2	0.00%	0.25%	0.35%	0.10%	0.70%
Nottingham ESG Global					
All Asset Fund:					
Class R	0.00%	0.00%	0.00%	0.00%	0.00%
Class R1	0.00%	0.25%	0.10%	0.10%	0.45%
Class R2	0.00%	0.25%	0.35%	0.10%	0.70%

## Note 3: Financial Highlights

	Class R						
	Nottingham ESG Global Balanced Fund			Nottingham ESG Global All Asset Fund			
Net asset value, beginning of year	\$	10.68	<u>\$</u>	10.81			
Net investment income		0.17		0.15			
Net realized and unrealized gains		1.13		1.41			
Net increase from investment operations		1.30		1.56			
Net asset value, end of year	<u>\$</u>	11.98	\$	12.37			
Total return		12.17%		14.43%			
Ratio to average net assets: Net investment income Expenses		1.56% 0.00%		1.40% 0.00%			

### Notes to Financial Statements December 31, 2020

	Class R1						
	ESC Ba	tingham 3 Global lanced <sup>5</sup> und	Nottingham ESG Global All Asset Fund				
Net asset value, beginning of year	\$	10.69	\$	10.81			
Net investment income		0.17		0.15			
Net realized and unrealized gains		1.12		1.41			
Net increase from investment operations		1.29		1.56			
Net asset value, end of year	\$	11.98	\$	12.37			
Total return		12.07%		14.43%			
Ratio to average net assets: Net investment income Expenses		1.56% 0.00%		1.40% 0.00%			

Net asset value, beginning of year Net investment income	Class R2						
	Nott ESC Ba	Nottingham ESG Global All Asset Fund					
Net asset value, beginning of year	\$	10.69	\$	10.81			
Net investment income		0.17		0.15			
Net realized and unrealized gains		1.12		1.41			
Net increase from investment operations		1.29		1.56			
Net asset value, end of year	\$	11.98	\$	12.37			
Total return		12.07%		14.43%			
Ratio to average net assets: Net investment income Expenses		1.56% 0.00%		1.40% 0.00%			

## Note 4: Participant Unit Transactions

There were no purchases or sales of units during the year ended December 31, 2020.

#### Note 5: Disclosures About Fair Value of Financial Instruments

Fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. There is a hierarchy of three levels of inputs that may be used to measure fair value:

- **Level 1:** Quoted prices in active markets for identical assets or liabilities that the Funds can access at the measurement date.
- Level 2: Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.
- **Level 3:** Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Following is a description of the valuation methodologies and inputs used for assets measured at fair value on a recurring basis and recognized in the accompanying statements of assets and liabilities, as well as the general classification of such assets pursuant to the valuation hierarchy. There have been no significant changes in the valuation techniques during the year ended December 31, 2020.

**Short Term Investments.** Short term investments, including money market funds, for which market quotations are readily available, are valued at the last reported sales price or official closing price as reported by an independent pricing service on the primary market or exchange on which they are traded and are categorized as Level 1 in the hierarchy.

**U.S. Government Obligations.** U.S. Government-issued securities are normally valued using a model that incorporates market observable data, such as reported sales of similar securities, broker quotes, yields, bids, offers and reference data. Certain securities are valued principally using dealer quotations. U.S. Government-issued securities are categorized in either Level 1 or Level 2 of the fair value hierarchy, depending on market activity levels and whether quotations or other data are used.

**Mutual Funds and Exchange-traded Funds**. Funds traded on a national securities exchange (or reported on the NASDAQ national market) are valued at the last reported sales price or official closing price as reported by an independent pricing service on the primary market or exchange on which they are traded and are categorized as Level 1 in the hierarchy.

The following table presents the fair value measurements of assets recognized in the accompanying statements of assets and liabilities measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements fall at December 31, 2020:

			Fair Value Measurements Using					
	F	- air Value		Quoted Prices in Active Markets for Identical Assets (Level 1)		Significant Other Observable Inputs (Level 2)	Unol I	inificant bservable nputs evel 3)
Nottingham ESG Global Balanced Fund								
Short Term Investment	\$	99,126	\$	99,126	\$	-	\$	-
US Government Obligations		400,664		66,456		334,208		-
Mutual Funds - Fixed Income		253,122		253,122		-		-
Mutual Funds - Equity		702,950		702,950		-		-
Exchange-traded Funds - Fixed Income		592,722		592,722		-		-
Exchange-traded Funds - Equity		842,682		842,682		-		-
Common Trust Fund - Fixed Income (A)		101,418						
Total	\$	2,992,684	:					
Nottingham ESG Global All Asset Fund								
Short Term Investment	\$	100,148	\$	100,148	\$	-	\$	-
US Government Obligations		189,516		33,228		156,288		-
Mutual Funds - Fixed Income		168,724		168,724		-		-
Mutual Funds - Equity		1,044,765		1,044,765		-		-
Exchange-traded Funds - Fixed Income		346,098		346,098		-		-
Exchange-traded Funds - Equity		1,139,534		1,139,534		-		-
Common Trust Fund - Fixed Income (A)		101,422						
Total	\$	3,090,207						

(A) Certain investments that are measured at fair value using net asset value per share (or its equivalent) practical expedient have not been classified in the fair value hierarchy. The fair value amounts included above are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the statements of assets and liabilities.

#### Note 6: Risk Factors

The Funds invest in various investment securities. Investment securities are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the accompanying statements of assets and liabilities.

Since January 2020, the COVID-19 pandemic created outbreaks of infectious illnesses, and countries throughout the globe were subject to other public health threats, infectious illnesses, diseases, or similar issues. Any spread of an infectious illness, public health threat or similar issue could alter consumer demand or economic output, result in market closures, travel restrictions or quarantines, and have a significant impact on the global economy, which in turn could adversely affect the Funds' investments and could result in increases or decreases in the Funds' net asset value.

Supplemental Information

### Schedules of Investment Purchases and Sales – Selected Funds Nottingham ESG Global Balanced Fund Year Ended December 31, 2020

Purchases					
Investment Class		Cost			
US Government Obligations	\$	66.073			
Mutual Funds - Fixed Income	•	10,665			
Mutual Funds - Equity		4,932			
Exchange-traded Funds - Fixed Income					
Exchange-traded Funds - Equity		250,209			
Common Trust Funds - Fixed Income		561			
Total Investments Purchased	\$	498,391			

Sales							
Investment Class	Р	roceeds		Cost	Gain (Loss)		
US Government Obligations	\$	66,944	\$	64,509	\$	2,435	
Mutual Funds - Fixed Income		4,253		-		4,253	
Mutual Funds - Equity		79,794		92,270		(12,476)	
Exchange-traded Funds - Fixed Income		124,938		124,842		96	
Exchange-traded Funds - Equity		229,404		191,535		37,869	
Total Investments Sold	\$	505,333	\$	473,156	\$	32,177	

### Schedules of Investment Purchases and Sales – Selected Funds (Continued) Nottingham ESG All Asset Fund Year Ended December 31, 2020

Purchases					
Investment Class		Cost			
US Government Obligations	\$	33,037			
Mutual Funds - Fixed Income		7,109			
Mutual Funds - Equity		7,667			
Exchange-traded Funds - Fixed Income		106,388			
Exchange-traded Funds - Equity		305,536			
Common Trust Funds - Fixed Income		562			
Total Investments Purchased	\$	460,299			

Sales							
Investment Class US Government Obligations	Proceeds		Cost		Gain (Loss)		
	\$	30,897	\$	29,774	\$	1,123	
Mutual Funds - Fixed Income		2,888		-		2,888	
Mutual Funds - Equity		103,795		105,699		(1,904)	
Exchange-traded Funds - Fixed Income		75,054		74,997		57	
Exchange-traded Funds - Equity		263,631		222,146		41,485	
Total Investments Sold	\$	476,265	\$	432,616	\$	43,649	