## Hand Composite Employee Benefit Trust Nottingham ESG Global Funds

Independent Auditor's Report and Financial Statements

December 31, 2019



December 31, 2019

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#### Supplemental Information



### Independent Auditor's Report

Board of Directors Hand Composite Employee Benefit Trust Houston, Texas

We have audited the accompanying financial statements of selected funds (Nottingham ESG Global Balanced Fund and Nottingham ESG Global All Asset Fund) [two funds] included in the Hand Composite Employee Benefit Trust ("Trust" or "Funds"), which statements comprise the statements of assets and liabilities, including the schedules of investments, as of December 31, 2019, and the related statements of operations and changes in net assets for the period from May 3, 2019 (inception) to December 31, 2019, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



Board of Directors Hand Composite Employee Benefit Trust Page 2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of these selected funds included in the Hand Composite Employee Benefit Trust as of December 31, 2019, and the results of their operations and changes in their net assets for the period from May 3, 2019 (inception) to December 31, 2019, in accordance with accounting principles generally accepted in the United States of America.

#### Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of investment purchases and sales listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

BKD,LLP

Houston, Texas May 22, 2020

### Statements of Assets and Liabilities – Selected Funds December 31, 2019

	Nottingham ESG Global Balanced Fund	Nottingham ESG Global All Asset Fund
Assets		
Investments, at cost	\$ 2,540,326	<u>\$ 2,541,878</u>
Investments, at fair value Receivable for:	\$ 2,668,220	\$ 2,700,463
Dividends and interest	2,853	1,398
Total assets	\$ 2,671,073	\$ 2,701,861
Net assets held for participants:		
Class R	\$ 2,671,051	\$ 2,701,839
Class R1	11	11
Class R2	11	11
Total net assets held for participants	\$ 2,671,073	\$ 2,701,861
Units outstanding:		
Class R	250,000	250,000
Class R1	1	1
Class R2	1	1
Total units outstanding	250,002	250,002
Net asset value per unit:		
Class R	\$ 10.68	\$ 10.81
Class R1	\$ 10.69	\$ 10.81
Class R2	\$ 10.69	\$ 10.81

## Schedules of Investments Nottingham ESG Global Balanced Fund December 31, 2019

Number of Shares			Cost	Fair Value
	Short Term Investment			
50,000	TD Bank FDIC Insured Deposit Fund	\$	50,000	\$ 50,000
	Total Short Term Investment	1.87%	50,000	50,000
	US Government Obligations			
130,000	United States Treasury Notes 2% 07/31/2022		129,019	131,340
95,000	United States Treasury Notes 2% 04/30/2024		93,723	96,302
95,000	United States Treasury Notes 2% 11/15/2026		92,331	96,102
55,000	United States Treasury Notes 2.625% 02/15/2029		55,674	58,331
	Total US Government Obligations	14.32%	370,747	382,075
	Mutual Funds			
	Fixed Income			
2,930	Calvert High Yield Bond Fund-I		77,536	79,033
	TIAA-CREF Social Choice Bond-Instl		153,833	158,014
	Total Fixed Income	8.88%	231,369	237,047
	Equity			
3 014	Calvert Emerging Mkts Equity Fund-I		50,365	53,950
	Calvert Intl Opportunities Fund-I		101,458	111,735
	Calvert Small Cap Fund-I		50,698	52,234
	Calvert US Lg Cap Core Respon-I		253,149	279,516
	Domini Impact Intl Equity FD-INV		102,830	104,855
	Parnassus Mid Cap Fund Instl		78,410	81,304
	Total Equity	25.62%	636,910	683,594
	Total Mutual Funds	34.50%	868,279	920,641
	Exchange-traded Funds			
	Fixed Income			
6.000	iShares ESG 1-5 YR USD Corp BD		149,827	152,580
1,365	SPDR Bloomberg Barclays 1-3 Mo Tbill		124,842	124,802
	Vaneck Vestors Green Bond ETF		249,742	255,580
- ,	Total Fixed Income	19.97%	524,411	532,962
			· · · · ·	

## Schedules of Investments (Continued) Nottingham ESG Global Balanced Fund (Continued) December 31, 2019

Number of Shares			Cost	Fair Value
	Exchange-traded Funds (Continued)			
	Equity			
3,100 1,450 5,840	iShares ESG MSCI EAFE ETF iShares ESG MSCI EM ETF iShares ESG MSCI USA ETF Total Equity Total Exchange-traded Funds	\$ 25.55% 45.52%	200,043 49,793 376,213 626,049	\$ 213,094 52,099 416,509 681,702 1,214,664
	<u>Common Trust Fund</u> Fixed Income	43.527A <u> </u>	1,130,100	
100,840	HB&T Short Term Income Fund Total Fixed Income	3.79%	100,840 100,840	100,840 100,840
	Total Common Trust Fund	3.79%	100,840	100,840
	Total Investments	100.00% _\$	2,540,326	\$ 2,668,220

## Schedules of Investments (Continued) Nottingham ESG Global All Asset Fund December 31, 2019

Number of Shares			Cost	Fa	ir Value
	Short Term Investment				
46,554	TD Bank FDIC Insured Deposit Fund	\$	46,554	\$	46,554
	Total Short Term Investment	1.72%	46,554		46,554
	US Government Obligations				
60,000	United States Treasury Notes 2% 07/31/2022		59,547		60,619
45,000	United States Treasury Notes 2% 04/30/2024		44,395		45,617
45,000	United States Treasury Notes 2% 11/15/2026		43,736		45,522
25,000	United States Treasury Notes 2.625% 02/15/2029		25,306		26,514
	Total US Government Obligations	6.60%	172,984		178,272
	<u>Mutual Funds</u>				
	Fixed Income				
1,953	Calvert High Yield Bond Fund-I		51,690		52,678
	TIAA-CREF Social Choice Bond-Instl		102,555		105,332
,	Total Fixed Income	5.85%	154,245		158,010
	Equity				
6.030	Calvert Emerging Mkts Equity Fund-I		100,730		107,933
	Calvert Intl Opportunities Fund-I		152,188		167,620
	Calvert Small Cap Fund-I		50,698		52,234
,	Calvert US Lg Cap Core Respon-I		379,723		419,291
	Domini Impact Intl Equity FD-INV		154,245		157,282
	Parnassus Mid Cap Fund Instl		78,410		81,304
_,_ / >	Total Equity	36.50%	915,994		985,664
	Total Mutual Funds	42.35%	1,070,239		1,143,674
	Exchange-traded Funds				
	Fixed Income				
4,000	iShares ESG 1-5 YR USD Corp BD		99,887		101,720
	SPDR Bloomberg Barclays 1-3 Mo Tbill		74,997		74,973
	Vaneck Vestors Green Bond ETF		125,007		127,923
*	Total Fixed Income	11.28%	299,891		304,616

## Schedules of Investments (Continued) Nottingham ESG Global All Asset Fund (Continued) December 31, 2019

Number of Shares			Cost	F	air Value
	Exchange-traded Funds (Continued)				
	Equity				
3,875 2,900 7,795	iShares ESG MSCI EAFE ETF iShares ESG MSCI EM ETF iShares ESG MSCI USA ETF Total Equity Total Exchange-traded Funds <u>Common Trust Fund</u>	34.31% _ 45.59% _	\$ 249,976 99,470 501,921 851,367 1,151,258	\$	266,368 104,197 555,939 926,504 1,231,120
	Fixed Income				
100,843	HB&T Short Term Income Fund Total Fixed Income	3.74%	100,843 100,843		100,843 100,843
	Total Common Trust Fund	3.74%	100,843		100,843
	Total Investments	100.00%	\$ 2,541,878	\$	2,700,463

## Statements of Operations – Selected Funds Period From May 3, 2019 (Inception) to December 31, 2019

	Nottingham ESG Global Balanced Fund	Nottingham ESG Global All Asset Fund
Income		
Interest	\$ 5,211	\$ 2,477
Dividends	33,828	37,023
Total income	39,039	39,500
Expenses		
Investment management and administrative	388	385
Total expenses	388	385
Net Investment Income	38,651	39,115
Net Realized and Unrealized Gains		
on Investments		
Net realized gains on investments	4,528	4,161
Net change in unrealized appreciation	107.004	150 505
on investments	127,894	158,585
Net realized and unrealized gains	132,422	162,746
Net Increase in Net Assets Resulting		
From Operations	\$ 171,073	\$ 201,861

### Statements of Changes in Net Assets – Selected Funds Period From May 3, 2019 (Inception) to December 31, 2019

	Nottingham ESG Global Balanced Fund			Nottingham ESG Global All Asset Fund		
Operations						
Net investment income	\$	38,651	\$	39,115		
Net realized gains		4,528		4,161		
Change in unrealized appreciation		127,894		158,585		
Net increase in net assets from operations		171,073		201,861		
Net Increase in Net Assets From Participant Transactions		2,500,000		2,500,000		
Increase in Net Assets		2,671,073		2,701,861		
Net Assets						
Beginning of period				-		
End of period	\$	2,671,073	\$	2,701,861		

#### Note 1: Nature of Operations and Summary of Significant Accounting Policies

#### Nature of Operations

Hand Composite Employee Benefit Trust ("HB&T" or "the Trust") was created in order to provide broad and uniform diversification programs for pension and profit sharing plans which, having complied with the requirements of the Internal Revenue Code (the IRC), are exempt from taxation under the provisions of the IRC. The Trust is comprised of 76 funds (the Funds); the financial statements of two of those funds are included in this report with an inception date of May 3, 2019.

For those funds with more than one class of units, each class has equal rights as to earnings and assets except that each class bears different distribution, shareholder servicing and transfer agent expenses. Income, expenses (other than expenses attributable to a specific class), and realized and unrealized gains or losses on investments are allocated to each class of units based on its relative net assets.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of investment income and expenses during the reporting period. Actual results could differ from those estimates.

#### Investment Valuation

All investments in securities are recorded at their estimated fair value. Transfers in and out of Level 1 (quoted market prices), Level 2 (significant other observable inputs) and Level 3 (significant unobservable inputs) are recognized on the period ending date.

#### Investment Transactions

Investment transactions are recorded on trade date. Realized gains and losses from investment transactions and unrealized appreciation or depreciation on investments are determined using the identified cost basis.

#### Investment Income and Distribution of Income

Dividend income less foreign taxes withheld, if any, is recorded on the ex-dividend date and interest income is recorded on the accrual basis. Investment income is allocated ratably on the valuation dates among all participants. No distributions are made to participants in the Funds

until units owned are redeemed, at which time the market value of redeemed units is distributed. Investment income and realized gains (if any) earned by the Funds are reinvested, thereby increasing the respective unit values.

#### Valuation of Participants' Interest

Units of participation may be purchased or redeemed on the valuation dates at the fair value per unit on such valuation dates. All Funds are valued daily.

#### Federal Income Taxes

The Funds comply with the requirements under Section 501(a) of the IRC and apportion all of their taxable income to their participants. Therefore, no federal income tax provision is required.

#### Subsequent Events

As a result of the spread of the COVID-19 coronavirus, economic uncertainties have arisen which may negatively affect the financial position, results of operations and cash flows of the Funds. The duration of these uncertainties and the ultimate financial effects cannot be reasonably estimated at this time.

Subsequent events have been evaluated through May 22, 2020, which is the date the financial statements were available to be issued.

#### Investment Management Advisors

The investment management advisors for each Fund are as follows:

Fund	Investment Management Advisors
Nottingham ESG Balanced Fund	Hand Benefits and Trust Company
Nottingham ESG All Asset Fund	Hand Benefits and Trust Company

#### Note 2: Investment Advisory Fees and Other Transactions With Affiliates

The Funds are charged an administrative fee by HB&T for trustee/administrative services (fund accounting services, transfer agency services, trustee services, etc.). The Funds have also entered into investment advisory and service agreements with various third-party advisors. These fees compensate the advisors for the services they provide and for expenses borne by the advisors under the various agreements.

The following table indicates the fees charged each of the Funds and the various classes of units within the Funds (as a percentage of net assets). These charges are calculated using each Fund's average daily net assets:

Investment						
	Administrative	Advisory	Service	Other	Total	
Fund	Fees	Fees	Fees	Fees	Fees	
Nottingham ESG Global						
Balanced Fund:						
Class R	0.00%	0.00%	0.00%	0.00%	0.00%	
Class R1	0.00%	0.25%	0.10%	0.10%	0.45%	
Class R2	0.00%	0.25%	0.35%	0.10%	0.70%	
Nottingham ESG Global						
All Asset Fund:						
Class R	0.00%	0.00%	0.00%	0.00%	0.00%	
Class R1	0.00%	0.25%	0.10%	0.10%	0.45%	
Class R2	0.00%	0.25%	0.35%	0.10%	0.70%	

#### Note 3: Financial Highlights

	Class R						
	Nottingham ESG Global Balanced Fund			Nottingham ESG Global All Asset Fund			
Net asset value, beginning of period	\$	10.00	\$	10.00			
Net investment income		0.15		0.16			
Net realized and unrealized gains		0.53		0.65			
Net increase from investment operations		0.68		0.81			
Net asset value, end of period	\$	10.68	\$	10.81			
Total return*		6.80%		8.10%			
Ratio to average net assets:**							
Net investment income Expenses		1.51% 0.02%		1.53% 0.02%			

\*For the period from May 3, 2019 (inception) to December 31, 2019

\*\*Annualized

# Notes to Financial Statements

December 31, 2019

	Cl	ass R1			
	Nottingham ESG Global Balanced Fund	Nottingham ESG Global All Asset Fund			
Net asset value, beginning of period	<u>\$ 10.00</u>	<u>\$ 10.00</u>			
Net investment income	0.15	0.16			
Net realized and unrealized gains	0.54	0.65			
Net increase from investment					
operations	0.69	0.81			
Net asset value, end of year	\$ 10.69	\$ 10.81			
Total return*	6.90%	8.10%			
Ratio to average net assets:** Net investment income Expenses	1.51% 0.02%				
	Class R2				
	Cl	ass R2			
	Cl Nottingham ESG Global Balanced Fund	ass R2 Nottingham ESG Global All Asset Fund			
Net asset value, beginning of period	Nottingham ESG Global Balanced	Nottingham ESG Global All Asset Fund			
Net asset value, beginning of period Net investment income	Nottingham ESG Global Balanced Fund	Nottingham ESG Global All Asset Fund			
	Nottingham ESG Global Balanced Fund \$ 10.00	Nottingham ESG Global All Asset Fund \$ 10.00			
Net investment income	Nottingham ESG Global Balanced Fund \$ 10.00 0.15	Nottingham ESG Global All Asset Fund \$ 10.00 0.16			
Net investment income Net realized and unrealized gains	Nottingham ESG Global Balanced Fund \$ 10.00 0.15	Nottingham ESG Global All Asset Fund \$ 10.00 0.16			
Net investment income Net realized and unrealized gains Net increase from investment	Nottingham ESG Global Balanced Fund \$ 10.00 0.15 0.54	Nottingham ESG Global All Asset Fund \$ 10.00 0.16 0.65			
Net investment income Net realized and unrealized gains Net increase from investment operations	Nottingham ESG Global Balanced Fund \$ 10.00 0.15 0.54 0.69	Nottingham ESG Global All Asset Fund \$ 10.00 0.16 0.65 0.81 \$ 10.81			
Net investment income Net realized and unrealized gains Net increase from investment operations Net asset value, end of year	Nottingham           ESG Global           Balanced           Fund           \$           0.15           0.54           0.69           \$	Nottingham ESG Global All Asset Fund           \$         10.00           \$         10.16           0.65         0.81           \$         10.81           \$         10.81			

\*For the period from May 3, 2019 (inception) to December 31, 2019 \*\*Annualized

#### **Notes to Financial Statements**

December 31, 2019

#### Note 4: Participant Unit Transactions

	Nottin ESG Balanc	Glob	bal	Nottingham ESG Global All Asset Fund			
	Units		Dollars	Units		Dollars	
Class R: Proceeds from sales of units Cost of units redeemed		\$	2,500,000	250,000	\$	2,500,000	
Net change in Class R from participant transactions	250,000		2,500,000	250,000		2,500,000	
Net change in total net assets from participant transactions		\$	2,500,000		\$	2,500,000	

#### Note 5: Disclosures About Fair Value of Financial Instruments

Fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. There is a hierarchy of three levels of inputs that may be used to measure fair value:

- **Level 1:** Quoted prices in active markets for identical assets or liabilities that the Funds can access at the measurement date.
- Level 2: Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.
- **Level 3:** Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Following is a description of the valuation methodologies and inputs used for assets measured at fair value on a recurring basis and recognized in the accompanying statements of assets and liabilities, as well as the general classification of such assets pursuant to the valuation hierarchy. There have been no significant changes in the valuation techniques during the period ended December 31, 2019.

**Short Term Investments.** Short term investments, including money market funds, for which market quotations are readily available, are valued at the last reported sales price or official closing price as reported by an independent pricing service on the primary market or exchange on which they are traded and are categorized as Level 1 in the hierarchy.

**Mutual Funds and Exchange-Traded Funds**. Funds traded on a national securities exchange (or reported on the NASDAQ national market) are valued at the last reported sales price or official closing price as reported by an independent pricing service on the primary market or exchange on which they are traded and are categorized as Level 1 in the hierarchy.

The following tables present the fair value measurements of assets recognized in the accompanying statements of assets and liabilities measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements fall at December 31, 2019:

			Fair Value Measurements Using					
	F	air Value	1	Quoted Prices in Active Markets for Identical Assets (Level 1)		Significant Other Dbservable Inputs (Level 2)	Unob Ir	nificant servable oputs evel 3)
Nottingham ESG Global Balanced Fund								
Short Term Investment	\$	50,000	\$	50,000	\$	-	\$	-
US Government Obligations		382,075		-		382,075		-
Mutual Funds- Fixed Income		237,047		237,047		-		-
Mutual Funds- Equity		683,594		683,594		-		-
Exchange-traded Funds - Fixed Income		532,962		532,962		-		-
Exchange-traded Funds - Equity		681,702		681,702		-		-
Common Trust Fund - Fixed Income (A)		100,840						
Total	\$	2,668,220						
Nottingham ESG Global All Asset Fund								
Short Term Investment	\$	46,554	\$	46,554	\$	-	\$	-
US Government Obligations		178,272		-		178,272		-
Mutual Funds- Fixed Income		158,010		158,010		-		-
Mutual Funds- Equity		985,664		985,664		-		-
Exchange-traded Funds - Fixed Income		304,616		304,616		-		-
Exchange-traded Funds - Equity		926,504		926,504		-		-
Common Trust Fund - Fixed Income (A)		100,843						
Total	\$	2,700,463						

(A) Certain investments that are measured at fair value using net asset value per share (or its equivalent) practical expedient have not been classified in the fair value hierarchy. The fair value amounts included above are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the statements of assets and liabilities.

#### Note 6: Risk Factors

The Funds invest in various investment securities. Investment securities are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the accompanying statements of assets and liabilities.

**Supplemental Information** 

### Schedules of Investment Purchases and Sales – Selected Funds Nottingham ESG Global Balanced Fund Period From May 3, 2019 (Inception) to December 31, 2019

Purchases					
Investment Class		Cost			
US Government Obligations	\$	370,747			
Mutual Funds - Fixed Income	Ψ	230,705			
Mutual Funds - Equity		636,910			
Exchange-traded Funds - Fixed Income		524,411			
Exchange-traded Funds - Equity		626,049			
Common Trust Funds - Fixed Income		101,088			
Total Investments Purchased	\$	2,489,910			

Sales								
Investment Class Common Trust Funds - Fixed Income	Pro	oceeds	C	Cost	Gain			
	\$	388	\$	388	\$	-		
Mutual Funds - Fixed Income		1,098		-		1,098		
Mutual Funds - Equity		3,430		-		3,430		
Total Investments Sold	\$	4,916	\$	388	\$	4,528		

### Schedules of Investment Purchases and Sales – Selected Funds (Continued) Nottingham ESG All Asset Fund Period From May 3, 2019 (Inception) to December 31, 2019

Purchases						
Investment Class		Cost				
	<b>.</b>	1				
US Government Obligations	\$	172,984				
Mutual Funds - Fixed		153,803				
Mutual Funds - Equity		915,994				
Exchange-traded Funds-Fixed Income		299,891				
Exchange-traded Funds- Equity		851,366				
Common Trust Funds - Fixed Income		101,089				
Total Investments Purchased	\$	2,495,127				

Sales								
Investment Class Common Trust Funds - Fixed Income	Pro	oceeds	C	Cost	Gain			
	\$	385	\$	385	\$	-		
Mutual Funds - Fixed Income		732		-		732		
Mutual Funds - Equity		3,429		-		3,429		
Total Investments Sold	\$	4,546	\$	385	\$	4,161		