# Hand Composite Employee Benefit Trust Jensen Quality Growth CIF

Independent Auditor's Report and Financial Statements

December 31, 2021



December 31, 2021

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### Independent Auditor's Report

To the Unitholders and Board of Directors Hand Composite Employee Benefit Trust Houston, Texas

#### Opinion

We have audited the accompanying financial statements of the selected fund, Jensen Quality Growth CIF, included in the Hand Composite Employee Benefit Trust (the Trust), which comprise the statement of assets and liabilities, including the schedule of investments, as of December 31, 2021, and the related statements of operations and changes in net assets for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the selected fund, included in the Hand Composite Employee Benefit Trust, as of December 31, 2021, and the results of its operations and the changes in its net assets for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Trust and the selected fund and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Trust's and the selected fund's ability to continue as going concerns within one year after the date that these financial statements are available to be issued.



To the Unitholders and Board of Directors Hand Composite Employee Benefit Trust Page 2

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's and the selected fund's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Trust's and the selected fund's ability to continue as going concerns for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise the selected fund's basic financial statements. The schedule of investment purchases and sales listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of

To the Unitholders and Board of Directors Hand Composite Employee Benefit Trust Page 3

management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

BKD,LLP

Houston, Texas May 25, 2022

### Statement of Assets and Liabilities – Selected Fund December 31, 2021

	Jensen Quality Growth CIF
Assets	
Investments, at cost	\$ 59,729,762
Investments, at fair value	\$ 83,704,716
Receivable for:	
Capital shares sold	10,939
Investment advisor	533
Dividends and interest	62,928
Total assets	\$ 83,779,116
Liabilities	
Accounts payable and accrued liabilities	\$ 14,265
Class R1 accrued expenses	12,483
Class R3 accrued expenses	5,930
Total liabilities	\$ 32,678
Net assets held for participants:	
Class R1	\$ 60,015,505
Class R2	17
Class R3	23,730,916
Total net assets held for participants	\$ 83,746,438
Units outstanding:	
Class R1	3,600,000
Class R2	1
Class R3	1,418,369
Total units outstanding	5,018,370
Net asset value per unit:	
Class R1	\$ 16.67
Class R2	\$ 16.77
Class R3	\$ 16.73

## Schedule of Investments Jensen Quality Growth CIF December 31, 2021

umber of Shares			Cost	Fair Value
	Short Term Investment			
1,225,133	First American Treasury Obligation Fund V	\$	1,225,133	\$ 1,225,133
	Total Short Term Investment	1.46%	1,225,133	1,225,133
	<u>Common Stock</u>			
	<b>Consumer Discretionary</b>			
5,050	Home Depot Inc		1,475,136	2,095,801
20,560	Nike Inc Class B		2,205,867	3,426,735
21,100	Starbucks Corp		2,016,325	2,468,067
22,010	TJX Companies Inc		1,324,531	1,670,999
	Total Consumer Discretionary	11.54%	7,021,859	9,661,602
	Consumer Staples			
18,460	General Mills Inc		1,110,550	1,243,835
29,725	Pepsico Inc		4,044,208	5,163,530
13,655	Procter & Gamble Co		1,753,557	2,233,685
	Total Consumer Staples	10.32%	6,908,315	8,641,050
	Financial			
8,390	Marsh & Mclennan Cos Inc		1,214,279	1,458,350
	Total Financial	1.74%	1,214,279	1,458,350
	Healthcare			
13,720	Becton Dickinson and Co		3,445,474	3,450,306
24,700	Johnson & Johnson Corporation		3,516,426	4,225,429
58,880	Pfizer Inc		2,075,084	3,476,864
14,290	Stryker Corp		3,165,921	3,821,432
7,720	UnitedHealth Group Inc		2,350,488	3,876,52
	Total Healthcare	22.53%	14,553,393	18,850,552

## Schedule of Investments (Continued) Jensen Quality Growth CIF (Continued) December 31, 2021

mber of nares			Cost	Fair Value
	Industrials			
19,290	3M Company	\$	3,488,429	\$ 3,426,48
	Equifax Inc		1,069,389	1,967,54
7,220	United Parcel Service Inc		979,248	1,547,53
4,330	Verisk Analytics Inc Cl A		771,132	990,40
9,770	Waste Management Inc		1,210,718	1,630,61
	Total Industrials	11.42%	7,518,916	9,562,58
	Information Technology			
1,945	Alphabet Inc		3,127,844	5,634,74
10,050	Amphenol Corp Cl A		753,424	878,97
23,840	Apple Inc		1,951,307	4,233,26
12,660	Auto Data Processing Inc.		2,167,720	3,121,70
9,870	Broadridge Financial Solutions		1,375,571	1,804,43
29,170	Cognizant Tech Solutions Corp		2,055,458	2,587,96
4,390	Intuit Inc		1,478,913	2,823,73
5,350	Mastercard Inc		1,699,797	1,922,36
16,780	Microsoft Corporation		3,119,865	5,643,45
9,350	Texas Instruments Inc		1,396,134	1,762,19
	Total Information Technology	36.34%	19,126,033	30,412,82
	Total Common Stock	93.89%	56,342,795	78,586,95
	<u>Foreign Stock</u>			
	Information Technology			
9,390	Accenture Plc		2,161,834	3,892,62
	Total Information Technology	4.65%	2,161,834	3,892,62
	Total Foreign Stock	4.65%	2,161,834	3,892,62
	Total Investments	100.00% \$	59,729,762	\$ 83,704,71

### Statement of Operations – Selected Fund Year Ended December 31, 2021

**Jensen Quality Growth CIF** Income \$ 70 Interest Dividends 1,032,636 Total income 1,032,706 Expenses Investment management and administrative 54,218 24,958 Custody fees Audit 7,500 Other 701 Class R1 expenses 127,324 Class R3 expenses 48,758 Total expenses before reimbursement of fees 263,459 Reimbursement of fees (18,456) Total expenses 245,003 **Net Investment Income** 787,703 Net Realized and Unrealized Gains on Investments Net realized gains on investments 2,913,896 Net change in unrealized appreciation/depreciation 14,783,060 Net realized and unrealized gains on investments 17,696,956 Net Increase in Net Assets Resulting From Operations 18,484,659 \$

## Statement of Changes in Net Assets – Selected Fund Year Ended December 31, 2021

	Jensen Quality Growth CIF			
Operations				
Net investment income	\$	787,703		
Net realized gains		2,913,896		
Change in unrealized appreciation/depreciation	14,783,06			
Net increase in net assets from operations		18,484,659		
Net Increase in Net Assets From Participant Transactions		19,205,745		
Increase in Net Assets		37,690,404		
Net Assets				
Beginning of year		46,056,034		
End of year	\$	83,746,438		

#### Note 1: Nature of Operations and Summary of Significant Accounting Policies

#### Nature of Operations

Hand Composite Employee Benefit Trust ("HB&T" or "the Trust") was created in order to provide broad and uniform diversification programs for pension and profit sharing plans which, having complied with the requirements of the Internal Revenue Code (the IRC), are exempt from taxation under the provisions of the IRC. The Trust is comprised of 63 portfolios (the Funds); the financial statements of one of those funds are included in this report.

Each class of units has equal rights as to earnings and assets except that each class bears different distribution, shareholder servicing and transfer-agent expenses. Income, expenses (other than expenses attributable to a specific class) and realized and unrealized gains or losses on investments are allocated to each class of units based on its relative net assets.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of investment income and expenses during the reporting period. Actual results could differ from those estimates.

#### Investment Valuation

All investments in securities are recorded at their estimated fair value. Transfers in and out of Level 1 (quoted market prices), Level 2 (significant other observable inputs) and Level 3 (significant unobservable inputs) are recognized on the period ending date.

#### Investment Transactions

Investment transactions are recorded on trade date. Realized gains and losses from investment transactions and unrealized appreciation or depreciation on investments are determined using the identified cost basis.

#### Investment Income and Distribution of Income

Dividend income less foreign taxes withheld, if any, is recorded on the ex-dividend date and interest income is recorded on the accrual basis. Investment income is allocated ratably on the valuation dates among all participants. No distributions are made to participants in the Fund until units owned are redeemed, at which time the market value of redeemed units is distributed. Investment income and realized gains (if any) earned by the Fund are reinvested, thereby increasing the respective unit values.

#### Valuation of Participants' Interest

Units of participation may be purchased or redeemed on the valuation dates at the fair value per unit on such valuation dates. The Fund is valued daily.

#### Federal Income Taxes

The Fund complies with the requirements under Section 501(a) of the IRC and apportion all of their taxable income to their participants. Therefore, no federal income tax provision is required.

#### Subsequent Events

Subsequent events have been evaluated through May 25, 2022, which is the date the financial statements were available to be issued.

#### Investment Management Advisor

The investment management advisor for the Fund is Jensen Investment Management, Inc.

#### Note 2: Investment Advisory Fees and Other Transactions With Affiliates

The Fund is charged an administrative fee by HB&T for trustee/administrative services (fund accounting services, transfer agency services, trustee services, etc.). The Fund has also entered into investment advisory and service agreements with a third-party advisor. These fees compensate the advisor for the services it provides and for expenses borne by the advisor under the agreement.

During the year ended December 31, 2021, the investment advisor voluntarily reimbursed the Fund for a portion of its expenses.

The following table indicates the fees charged to the Fund and the various classes of units within the Fund (as a percentage of net assets). These charges are calculated using the Fund's average daily net assets.

Investment									
Fund	Administrative Fees	Advisory Fees	Custody Fees	Other Fees	Total Fees				
Jensen Quality Growth CIF:									
Class R1	0.08%	0.30%	0.01%	0.05%	0.44%				
Class R2	0.08%	0.40%	0.01%	0.05%	0.54%				
Class R3	0.08%	0.35%	0.01%	0.05%	0.49%				

## Notes to Financial Statements

December 31, 2021

### Note 3: Financial Highlights

	Jensen Quality Growth CIF					
	Class R1		Class R2		CI	ass R3
Net asset value, beginning of year	\$	12.79	\$	12.84	\$	12.84
Net investment income		0.16		0.19		0.24
Net realized and unrealized gains		3.72		\$3.74		3.65
Net increase from investment operations		3.88		3.93		3.89
Net asset value, end of year	\$	16.67	\$	16.77	\$	16.73
Total return		30.34%		30.61%		30.30%
Ratio to average net assets:						
Net investment income		1.09%		1.33%		1.61%
Expenses without reimbursements		0.37%		0.12%		0.43%
Expenses with reimbursements		0.34%		0.10%		0.12%

## Note 4: Participant Unit Transactions

	Jensen Quality Growth CIF				
	Units	Dollars			
Class R3:					
Proceeds from sales of units	1,665,651	\$	22,817,319		
Cost of units redeemed	(247,282)		(3,611,574)		
Net change in Class R3 from participant transactions	1,418,369		19,205,745		
Net increase in total net assets from participant transactions		\$	19,205,745		

#### Note 5: Disclosures About Fair Value of Financial Instruments

Fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. There is a hierarchy of three levels of inputs that may be used to measure fair value:

- Level 1: Quoted prices in active markets for identical assets or liabilities that the Fund can access at the measurement date.
- Level 2: Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.
- **Level 3:** Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Following is a description of the valuation methodologies and inputs used for assets measured at fair value on a recurring basis and recognized in the accompanying statement of assets and liabilities, as well as the general classification of such assets pursuant to the valuation hierarchy. There have been no significant changes in the valuation techniques during the year ended December 31, 2021.

**Short Term Investments.** Short term investments, including money market funds, for which market quotations are readily available, are valued at the last reported sales price or official closing price as reported by an independent pricing service on the primary market or exchange on which they are traded and are categorized as Level 1 in the hierarchy.

**Common and Foreign Stocks.** Securities traded on a national securities exchange (or reported on the NASDAQ national market) are valued at the last reported sales price or official closing price as reported by an independent pricing service on the primary market or exchange on which they are traded and are categorized as Level 1 in the hierarchy. Certain foreign securities may be fair valued using a pricing service that considers the correlation of trading patterns of the foreign security to the intraday in the U.S. markets for investments, such as American Depository Receipts and the movement of the certain indexes of securities based on a statistical analysis of the historical relationship and are categorized as Level 1 in the hierarchy. For those foreign securities where additional foreign market activities are taken into consideration by the pricing service, those securities are categorized as Level 2 in the hierarchy.

The following table presents the fair value measurements of assets recognized in the accompanying statement of assets and liabilities measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements fall at December 31, 2021:

			Fair Value Measurements Using					
	Fair Value		Quoted Prices in Active Markets for Identical Assets (Level 1)		Significant Other Observable Inputs (Level 2)		Significant Unobservable Inputs (Level 3)	
Jensen Quality Growth CIF								
Short Term Investment	\$	1,225,133	\$	1,225,133	\$	-	\$	-
Common Stock		78,586,958		78,586,958		-		-
Foreign Stock		3,892,625		3,892,625				
Total	\$	83,704,716	\$	83,704,716	\$	0	\$	0

#### Note 6: Risk Factors

The Fund invests in various investment securities. Investment securities are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the accompanying statement of assets and liabilities.

**Supplemental Information** 

## Schedule of Investment Purchases and Sales – Selected Fund Jensen Quality Growth CIF Year Ended December 31, 2021

Purchases							
Investment Class		Cost					
Common Stock	\$	7,520,624					
Total Investments Purchased	\$	7,520,624					

Sales						
Investment Class	Proceeds		Cost		Gains	
Common Stock Foreign Stock	\$	8,249,935 834,717	\$	5,680,504 490,252	\$	2,569,431 344,465
Total Investments Sold	\$	9,084,652	\$	6,170,756	\$	2,913,896