

Date:
HB&T - #3010 Via email to <u>kharvey@bpas.com; bmoctezuma@bpas.com</u>
Please establish an investor account on the transfer agent system as follows:
Account Type: Investor Plan Name: Address:
Address: Plan Tax ID:
Back up withholding indicator: <u>N/A</u> NSCC Matrix Level: BIN (if applicable):
Dealer / Trust Number:
In case of manual processing of redemption from the Fund, please wire proceeds to: Bank:
Ready to Trade Notification should be sent via email to:
Monthly fund account statements should be e-mailed, mailed or faxed to: If e-mailed:
If mailed:
If faxed:
Sincerely,
Authorized Client Representative Name & Title
Company Name