



HSA INFORMATION CHANGE NOTIFICATION FORM

Instructions

1. Name Change - Complete Accountholder Information and Name Change sections to change the name on your HSA. **Attach legal documentation to verify legal name.**
2. Address/Telephone Number - Complete Accountholder Information and Address/Telephone Number Change sections to change your address or telephone number.
3. Forward completed form to: **BPAS at: 820 Gessner, Suite 1250, Houston, TX 77024**
or fax to: **(866) 254-2942.**
4. If you have any questions regarding this form, please call **(866) 401-5272.**

Accountholder Information

Last Name	First Name	Middle Initial
Social Security Number	Employee ID and Employer (if applicable)	

Name Change (Please attach notarized marriage certificate or court order to verify legal name.)

New Last Name	First Name	Middle Initial
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Address/Telephone Number Change

Previous Information

Telephone Number		
Street Address		
City	State	Zip Code

New Information

Telephone Number		
Street Address		
City	State	Zip Code

Signature

I certify that I am the HSA Accountholder or an individual authorized to execute this transaction. I have read and understand the instructions and any rules or conditions relating to this transaction. I assume full responsibility for this transaction and will not hold BPAS or Healthcare Bank, a division of Bell Bank liable for any adverse consequences that may result. I have not received tax or legal advice from BPAS or Healthcare Bank and, if necessary, will seek the advice of a tax or legal professional to ensure my compliance with related laws. All information provided by me is true and correct and may be relied upon by BPAS and Healthcare Bank. **I authorize BPAS and Healthcare Bank to change the information related to my account as listed above.**

Signature of HSA Accountholder	Date
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